

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: 12/08/2020**

**CALL TO ORDER:**

The Port & Harbors Advisory Board regular meeting was called to order at 7:07 P.M., via WebEx, in Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

<input type="checkbox"/>	Mr. Rod Bray	
<input checked="" type="checkbox"/>	Mr. Timothy Walker	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Acting-Chairman/Council member)
<input checked="" type="checkbox"/>	Mr. Dan Christensen	
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	
<input type="checkbox"/>	Mr. Rick Collins	
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	

**MEMBERS ABSENT:**

**Excused**

<input checked="" type="checkbox"/>	Mr. Rod Bray	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Timothy Walker	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Dan Christensen	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Rick Collins	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>

**Harbor Staff Present:**

<input checked="" type="checkbox"/>	Mr. Mark Hilson
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

**MINUTES:**

**MOTION** was made by Castle to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from October 13<sup>th</sup>, 2020. **MOTION SECONDED** by Mulder.

**MOTION PASSED UNANIMOUSLY.**

**COMMUNICATIONS:**

None

**PERSONS TO BE HEARD:**

None

**OLD BUSINESS:**

**1. 2021 Port Budget Update**

The port budget was reviewed by the City Council at their meeting of December 7<sup>th</sup>, 2020 and no substantial changes were made. The budget will go in front of the City Council for adoption at their December 17<sup>th</sup>, 2020 meeting.

**2. 2021 Harbors Budget Update**

The harbors budget was reviewed by the City Council at their meeting of December 7<sup>th</sup>, 2020 and no substantial changes were made. The budget will go in front of the City Council for adoption at their December 17<sup>th</sup>, 2020 meeting. The comments only Director Hilson would like to make, is that the budget is lean and the overtime line item was reduced. This may need revised later in the year, but that can be addressed at that time.

**3. Discussion of Proposing Municipal Code Change of Meeting Time and Date**

Board member Mulder requested a discussion in regards to the meeting time and date of the Port and Harbor Advisory Board as established in the Ketchikan Municipal Code. Discussion followed and direction was given by The Board to Director Hilson to speak with City Attorney Mitch Seaver to draft an ordinance to revise Ketchikan Municipal Code subsection (h) of section 2.72.030 to allow flexibility when scheduling the Port and Harbor Advisory Board meeting time and date.

**MOTION** was made by Lunde to recommend a future agenda item for the City Council to review the wording of Ketchikan Municipal Code section 2.72.30 to allow for more flexibility for the Port and Harbors Advisory Board when scheduling their meetings. **MOTION SECONDED** by Mulder. **MOTION PASSED UNANIMOUSLY.**

**NEW BUSINESS:**

None

### **Director's Report:**

Director Hilson reviewed his report with The Board. Discussion followed on item 1, Resumption of Cruising. Director Hilson confirmed there are many unknowns at this point, but that the City and The RESOURCE committee are working hard to get as much information as possible to facilitate effective talks with the Cruise Industry. It was noted by Acting Chairman Flora that Mr. Chuck Slagle had submitted a public comment to the City Council in regards to this topic, and that he would forward it to Ms. Holbrook to be forwarded to The Board.

Also discussed was item 6 from the Director's Report, Bar Harbor Ramp 3 (BHN3). BHN3 is on schedule and going well. The Director reported that a change order for the project will be laid in front of the City Council at their December 17, 2020 meeting. This change order will allow Pool Engineering, Inc. to repair the Bar Harbor North Ramp 4 (BHN4) while mobilized in on the BHN3 project. BHN4 was damaged in an extreme tidal event 10 years ago, and the resulting damage has created a safety hazard over time. Director Hilson noted this is not the final repairs, but will be a good patch for the time being.

### **FUTURE AGENDA ITEMS:**

1. Board member Lunde requested that there continue to be an active agenda item, until further notice, addressing the return to cruising and the RESOURCE committee's progress. Director Hilson noted that he will continue to address this topic monthly in his Director's Report.
2. Board member Mulder stated he would like to have an agenda item next month to hold a discussion in regards to constructing a skiff haul out near Bar Harbor South Ramp 1.

### **BOARD MEMBER COMMENTS:**

Mr. Timothy Walker: I'm having a hard time leaving the cruise season alone. In my mind, we're probably not going to be back to normal right away. But, I think we will be getting off to a good start. The cruise industry—the cruise lines that survive, they're going to be interested just the same as us to make things work. So, I'll let that one rest.

I apologize for being late tonight. I am going to express some gratitude that we're doing WebEx, I had a direct exposure and a family member test positive. And, I am really grateful that I am not potentially not infecting anybody else. I'm all about the masks.

Mr. Eric Lunde: Yeah, I guess first I just want to say thank you to both Marks for participating in that RESOURCE committee. That is an important thing for our town. I think the vaccine is going to be a big part as to how the 2021 season goes. Although I'm

not sure the distribution is going to be widespread enough. I think we still have to, if we want to have a full season, we're probably going to have to plan on some other mitigation measures until the vaccine is, can do its thing. I'm not sure that is going to be widespread enough. And, I also know that the federal government put a lot of money into the vaccine and I'm not sure that people who are taking cruises are going to be the first in line. Just because you're on a cruise doesn't necessarily mean you're going to be first in line for the vaccine. I would like to see us still working on a plan B. It is important to a lot of businesses. Thank you, both of you, for your extra work.

Mr. Rod Bray:

Mr. Jim Castle: That seems like a fairly compact meeting. I was a little fuzzy on what happened with the landing float in Bar Harbor North. Was the damage from when it was being shipped? That is my only comment.

Director Hilson clarified he was referring to the ramp 4 landing float, and that since the crane barge is mobilized in Bar Harbor North he wants to add that on to the Ramp 3 project to repair it to allow more time for a replacement project to be organized.

Mr. Dan Christensen: I think that Tim's observation that the vaccine is going to change everything is well placed. I can see cruise lines demanding that the people on cruises have a vaccination before they go on. That type of thing. So it is going to depend on the availability if we go back to normal as a port, or as a country. It is going to be interesting for the next 5 or 6 months.

Mr. Mark Flora: The only comment I have is I understand it is hard for the community to be patient with the this RESOURCE committee and I don't want to speak for everybody, but I think there is a little underlying frustration because we all know there is a real urgency to accomplish something. But, we're in such a, at least, partial information vacuum, that hard decisions are really not very easy to come by. And then we're also faced with things out of our control, as a community, such as Canada, the CDC. And in the end, if there are hard and fast stances that one or more of these lines take, we know what the goal of the committee is, and we're going to try our best to put together as good a season as can in this town. But, if there was one favor I would ask the community it would be just try to be as patient as you can, I know there isn't a lot of time, but there are people that are trying to push this ball down the field.

Mr. Andrew Mulder: With all this recent heavy rain I would like to advise and actual bubble over Ketchikan, it might help us out a little bit. But, I want to express my thanks to all the harbor crew; it's nice knowing you guys are out there checking on boats. I did get a call, it was a false alarm, but it's nice that everybody is keeping an eye out. Not sure how many submersibles we've had over this last couple weeks, but it's been a tremendous amount of weather, and I think we fared pretty good out there. I would like to thank Dan and Angel, I appreciate you guys and the rest of the crew for being out there. And Angel and the office crew for calling, and thanks so much.

Mr. Rick Collins:

Mr. Steve Wilsie: I have no comments. I'm just kind of taking this all in.

**ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Castle at 8:07 p.m. **MOTION SECONDED** by Mulder. **MOTION PASSED UNANIMOUSLY.**



1/12/2021

---

Chair/Vice Chair Signature

Date